



Gabrielle Hoyte

SOFTWARE ENGINEER | DIGITAL ARTIST

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EDUCATION

Resilient Coders (2022 - Current)

Boston, Ma

Full Stack Web Development

Full Sail University (2012 - 2014)

Winter Park, FL

Bachelor of Science in Computer Animation

Course Director Awards: Art 2

SKILLS

Software

Windows, Mac, Microsoft Word, Excel, Outlook, PowerPoint, Photoshop, Procreate, EPIC, VSC, GitHub

Coding Languages

HTML, CSS, JavaScript

WORK EXPERIENCE

Brigham & Women's Hospital

Administrative Assistant: Care Coordination (2020-2022)

Employee onboarding, copying, filing and faxing documents, handling employee documentation/certification, typing, proofreading and preparing documents and webpages, assisting other employees through job training, education and technical support, and any other tasks asked of me by the supervisor

Marina Bay Nursing & Rehabilitation

Unit Secretary (2014-2019)

Answering and directing calls over two units, maintenance of patient charts both physical and online, preparing admissions and completing discharges, scheduling appointments, copying, filing and faxing documents, typing up, proofreading and preparing documents, supplying the units with office and medical supplies, and technical support

Administrative Assistant (2014-2016)